

Accounts Receivable

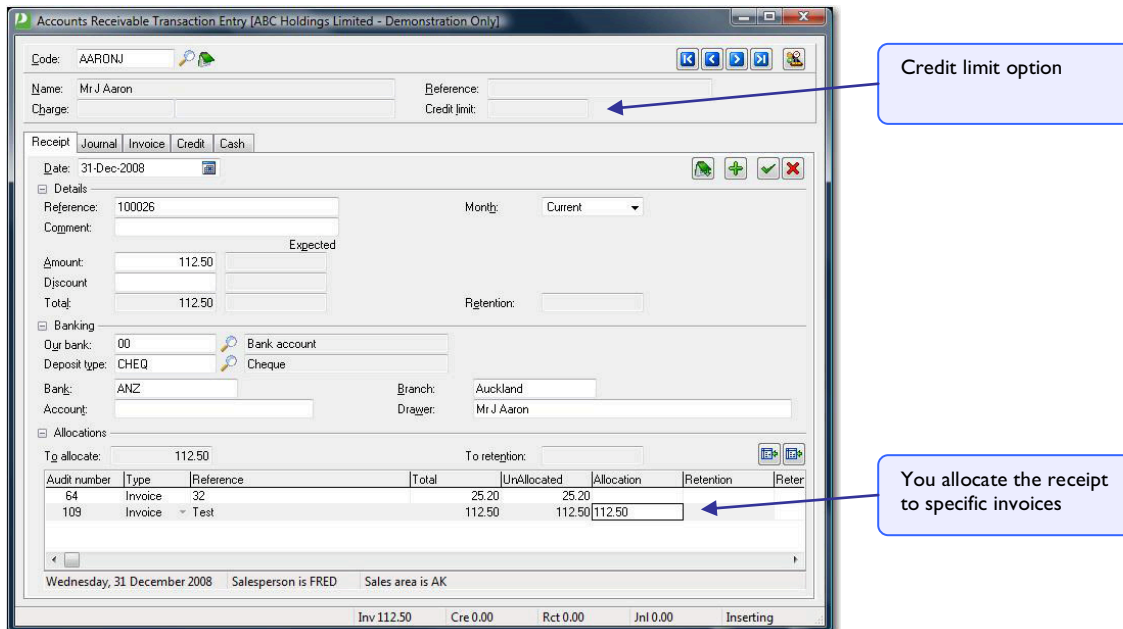
Attaché PRO's Accounts Receivable module is the heart of your debtor management system. It involves much more than simply monitoring your customers' accounts and the total amount owed to your business.

Attaché PRO's Accounts Receivable module streamlines all aspects of your debtor maintenance. It can assist you in determining how each debtor is to be handled in order to maximise cashflow and sales revenue. The Accounts Receivable master file allows you to set up the default category, sales person and sales area for each customer and include a stop credit and one time debtor facility.

The unique drill-down feature within Account Receivable allows you to view the original Sales Invoice relating to the transaction from within Accounts Receivable as well as the sales analysis information when the Sales Analysis module is installed.

Transaction Entry

Transactions for each customer are entered into a single transaction screen, under the appropriate tab. Each tab is designed to suit the various transaction types and our security system allows you to control access to all transactions or individual transaction types. The transaction entry interface is easy to navigate and all Attaché PRO entry screens have a common style to reduce the learning curve for your users. You can attach a note to each transaction to remind you of any specific details and these notes can optionally be printed on transaction listings.

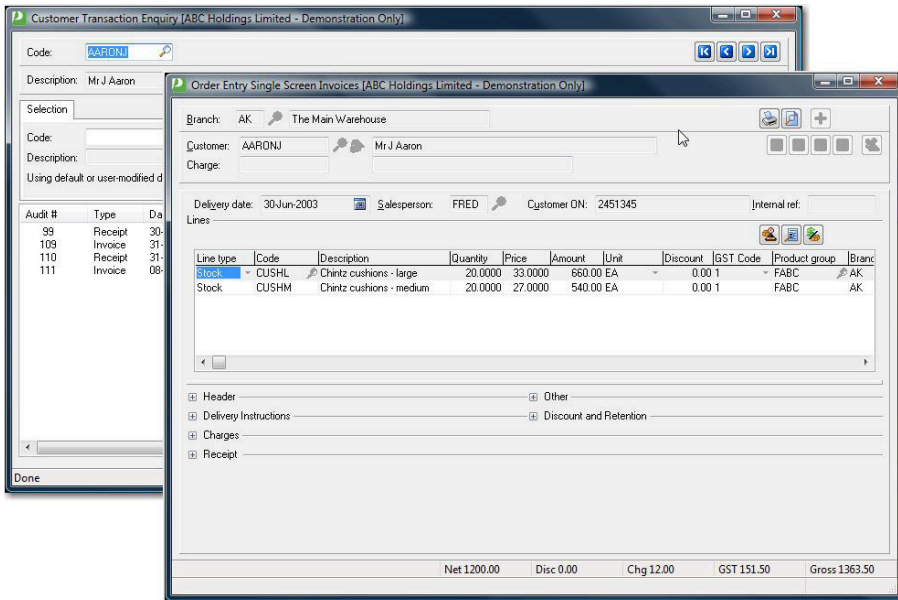


This screen shows Receipt Entry for Accounts Receivable.

Features

- Financial periods for GST recording
- Transaction history
- Support for Foreign Currency module
- Drill down to originating document

- Multiple bank accounts
- Wide range of customer and transaction reports
- Instant display of ledger totals
- Balance forward / open item accounting
- One time debtor management
- Discount schedule
- Customer notes with prompts
- Direct debiting interface for all major banking software packages



Drill-down from Accounts Receivable enquiry to the original invoice.

The drill-down feature within Accounts Receivable allows you to open the original Sales Invoice from the transaction enquiry and re-print if necessary. It also allows viewing of Sales Analysis records for the transaction and show details of the way that the transaction was allocated.

Customer Maintenance

Email, web-site and multiple contacts are all available. Stop credit and credit limits allow you control of debt levels. The customer maintenance screen allows you to link to transaction enquiries. With the interface to the optional Attaché FlexiData module, you can also add your own tabs that allow you to store your own customer

Electronic Document Delivery

Attaché PRO's Accounts Receivables module links to our Alex service which manages delivery of documents such as invoices and statements via email or fax, saving you time and money.

Module Integration

The Accounts Receivable module integrates to Cashbook, Sales (Invoicing), Sales Analysis, General Ledger, Foreign Currency, Attaché FlexiData and Data Transfer.

General Ledger
 Cashbook
 Accounts Receivable
 Accounts Payable
 Inventory Control
 Special Pricing
 Fixed Assets
 Bill of Materials
 Sales Order Entry
 Sales Analysis
 Purchase Ordering
 Purchase Analysis
 Foreign Currency
 Payroll
 Alex
 Report Designer
 Data Transfer
 FlexiData
 ODBC
 OLE DB
 Archiver
 Scheduling



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