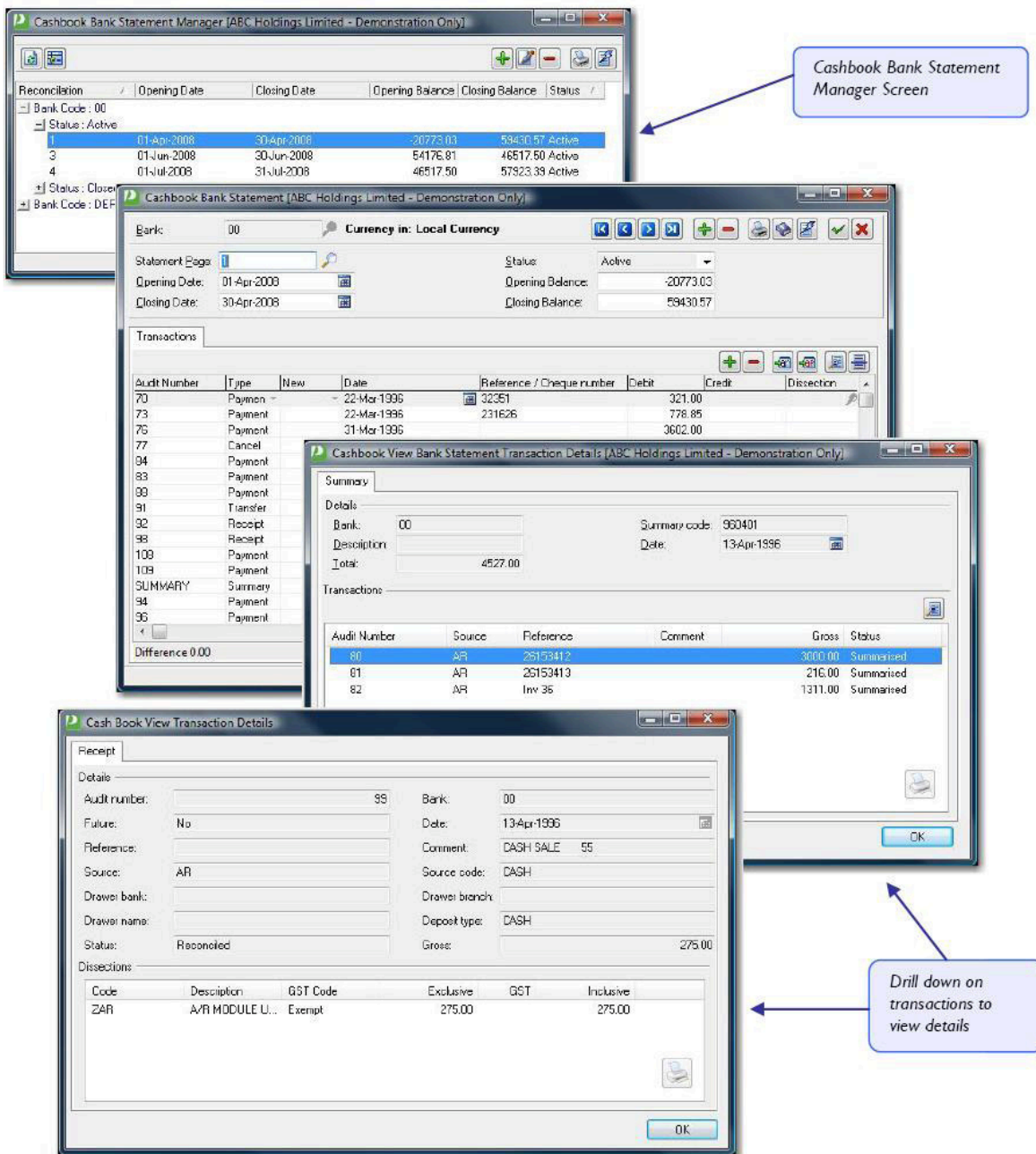


Cashbook

Attaché PRO's Cashbook module has been designed to help you easily manage and report on the cash in your business. Forecasting helps you to plan your cash requirements and to avoid unexpected shortages. The bank account(s) are kept up-to-date, allowing for the best use of available funds.

Attaché PRO's Cashbook module offers almost limitless dissections of both inward and outwards cash. Automatic debits, credits and transfers are supported by the system.



Cashbook Bank Statement Manager Screen

Reconciliation	Opening Date	Closing Date	Opening Balance	Closing Balance	Status
Bank Code: 00					
Status: Active					
1	01-Apr-2008	30-Apr-2008	-20773.03	59430.57	Active
3	01-Jun-2008	30-Jun-2008	54176.81	46517.50	Active
4	01-Jul-2008	31-Jul-2008	46517.50	57323.39	Active

Cashbook Bank Statement

Bank: 00 Currency in: Local Currency Status: Active

Statement Page: Opening Date: 01-Apr-2008 Opening Balance: -20773.03

Closing Date: 30-Apr-2008 Closing Balance: 59430.57

Audit Number	Type	Date	Reference / Cheque number	Debit	Credit	Dissection
70	Payment	22-Mar-1996	32351	321.00		
73	Payment	22-Mar-1996	231626	778.85		
75	Payment	31-Mar-1996		3602.00		
77	Cancel					
94	Payment					
93	Payment					
90	Payment					
91	Transfer					
92	Transfer					
98	Receipt					
109	Payment					
109	Payment					
SUMMARY	Summary					
94	Payment					
95	Payment					

Difference 0.00

Cashbook View Bank Statement Transaction Details

Summary

Details

Bank: 00 Summary code: 950401

Description: Date: 13-Apr-1996

Total: 4527.00

Audit Number	Source	Reference	Comment	Gross	Status
80	AR	25153412		3000.00	Summarised
81	AR	25153413		216.00	Summarised
82	AR	Inv 35		1311.00	Summarised

Cash Book View Transaction Details

Receipt

Details

Audit number: SS Bank: 00

Future: No Date: 13-Apr-1996

Reference: Comment: CASH SALE 55

Source: AR Source code: CASH

Drawer bank: Drawer branch:

Drawer name: Deposit type: CASH

Status: Reconciled Gross: 275.00

Dissections:

Code	Description	GST Code	Exclusive	GST	Inclusive
ZAR	A/R MODULE U...	Exempt	275.00		275.00

Drill down on transactions to view details

Drill Down Enquiries

Drill down enquiries, are available throughout Cashbook. The Cashbook Bank Statement Manager (as shown overleaf) allows you to group reconciliation statements whichever way you wish – you simply drag and drop any columns into the grouping section.

Bank Statement Importing

Attaché PRO's bank statement importing feature allows users to import bank statements from all major banks, including ANZ, ASB, BNZ, National Bank, Westpac and HSBC. Bank statement information generated by bank software, can be imported into Attaché PRO Cashbook on a daily basis and matched to the existing transactions. This ensures the most up-to-date balances are always available.

Banking Summary

Cashbook has the facility to allow grouping of receipt transactions onto a summary, which can be printed and taken to the bank. There is also a payment summary option which creates one transaction for a group of payments. This is useful when direct crediting payments which are displayed as one transaction on a bank statement.

Bank Reconciliations

Cashbook has advanced filtering to aid when matching transactions on bank reconciliations, including the use of selection expressions.

Direct Transactions

This is a facility for loading standard transactions. It allows rapid generation of repeating transactions, debits, credits or transfers.

Cashbook Standard Lists and Reports

Inward/outward dissection; Deposit type listing; Bank account listing

Features

- Drill-down enquiries
- Multiple bank accounts
- Easy management of reconciliations
- Budget forecasting
- Receipt fees
- Management of dishonoured cheques
- Automatic tax dissection
- Banking summary
- Bank statement importing
- Bank deposit summary
- Control of petty cash
- Transaction history

Module Integration

The Cashbook module integrates to the Accounts Receivable, Accounts Payable, General Ledger and Payroll interface. Cash sales generated by the Sales Order Entry module also update the Cashbook module.

General Ledger
Cashbook
Accounts Receivable
Accounts Payable
Inventory Control
Special Pricing
Fixed Assets
Bill of Materials
Sales Order Entry
Sales Analysis
Purchase Ordering
Purchase Analysis
Foreign Currency
Payroll
Alex
Report Designer
Data Transfer
FlexiData
ODBC
OLE DB
Archiver
Scheduling



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